Palmer Memorial Episcopal Church Vestry Meeting Minutes February 20, 2018

**Vestry Present:**  **Absent:** Neil Willard, Rector Allison Marek Ruth Davies Will Denham Jim Key, Sr. Warden Victor Lamas Jennifer Macia Jim Mercurio Priscilla Plumb Linda Sylvan Steven Vaughan

 **New Members:**  Kristie Van Arsdel Barbara Hass Al Hergenroeder Rita Justice Burdette Keeland Susannah Webb\*(replacing Will Denham effective March 1)

**Clergy Present:** The Rev. Neil Willard, Rector

The Rev. David Wantland, Curate

Meeting started at 5:30 p.m.

**Opening Prayer** – The Rev. David Wantland opened the meeting with a prayer.

**Introduction / Welcome –** Jim Key introduced and welcomed new vestry members.

**Approval of Minutes –** The January minutes were approved with the correction of Jennifer Macia as being not present due to work. Steven Vaughan moved the approval of the minutes and Burdett Keeland seconded.

**Financial Report –** Jim Mercurio presented the 2018 Budget and gave a report on cash flow for the first weeks of 2018. The budget is on track as is income.

**Reports and Update –** Priscilla Plumb reported that there has been an enthusiastic reception for the new Palmer video with over 3,000 views and favorable reviews from parishioners.

Linda Sylvan reported that there were now 274 pledges and we are within $14,000 or so of having enough pledged income to balance the budget. There will be further followup with those who pledged in 2017 but not yet in 2018.

John Wallace gave a report on the Living Compass program. He would like the Vestry to take a survey related to the program and will send us a link to do so.

**Junior Warden’s Report –** Jim Key gave the Junior Warden’s report that the new air conditioner chillers will have arrived and that installation will be scheduled in the near future. The Parish Administrator is presently taking bids for new phone service although new phones will have to wait on the new internet connections.

**Senior Warden’s report** – Jim Key announced the leadership of Councils for 2018 with Vestry members:

 Stewardship – Linda Sylvan

Evangelism – Allison Marek

Communications – Priscilla Plumb

Worship – Victor Lamas

Finance – Jim Mercurio

Jim also announced that he has asked the Chancellor, Tom van Arsdel, to organize a committee to review and suggest changes to the Code of Procedures.

**Appointment of Specific Vestry Roles –** Neil made the following appointments:

Chancellor – Tom Van Arsdel Junior Warden – Burdette Keeland

Assignment of Clerk – Steven Vaughan volunteered to fill this role

A motion was made by Neil Willard to approve appointment of specific roles within Vestry; Will Denham seconded and the motion passed.

**Priests Compensation –** Neil Willard submitted information regarding the priests’ compensation as it relates to that part of the compensation taken as a housing allowance. A motion was made by Jim Mercurio to approve the housing allowance compensation stated in the report; Will Denham seconded and motion passed.

**Parochial Report –** Neil Willard submitted information on the Parochial Report. A motion was made by Al Hergenroeder to approve the Parochial Report**;** Will Denham seconded and the motion passed.

**New Business:**

Vestry Retreat on March 3 (9:00 a.m. – 1:00 p.m) at Palmer Church Jim Key will bring breakfast items and Vestry will bring dishes to share for lunch.

Respectfully submitted,

Steven Vaughan, Clerk